

Baytowne Wharf Neighborhood Association

Meeting Minutes 12-16-2019

Board Members Present-Kitty Whitney, David Ralph, Sara Becnel, Jennifer Fitzgerald, and Sandie Bondi.

Others present-Alan Meyers (BWNA)

- The meeting was called to order at 3:00 p.m. David Ralph, Kitty Whitney, and Sara Becnel were present. Sandie Bondi and Jennifer Fitzgerald called in. Quorum established.
- Meeting Notice was posted November 25, 2019 at 11:30 a.m., which meets the 14 day requirement for Board meetings where a budget will be voted on.
- Kitty Whitney made a motion to approve the meeting minutes from August 16, 2019. Sandi seconded the motion and all members were in favor. Meeting minutes were approved.

Subject: June 2019

- Alan presented the financials for June 2019. A copy is available in the Association office. Kitty made a motion to accept the June 2019 financials. Sara seconded the motion with all members in favor.

Subject: July 2019

- Alan presented the financials for July 2019. A copy is available in the Association office. Kitty made a motion to accept the July 2019 financials. Sara seconded the motion with all members in favor.

Subject: August 2019

- Alan presented the financials for August 2019. A copy is available in the Association office. Kitty made a motion to accept the August 2019 financials. Sara seconded the motion with all members in favor.

Subject: September 2019

- Alan presented the financials for September 2019. A copy is available in the Association office. Kitty made a motion to accept the September 2019 financials. Sara seconded the motion with all members in favor.

Subject: Duck Regatta Request

- The Sacred Heart Guild (Organizers of the Duck Regatta) requested that Beerfest not be scheduled on Columbus Day weekend. Alan mentioned that Beerfest numbers for this year were the highest they have ever been, and that it fell on Columbus Day weekend. Sara mentioned some alternative dates that looked to be busy with fall break, mainly the Saturday following (October 17, 2020). The Board asked Alan to make sure there were no competing events, such as Best of the Emerald Coast, that would affect tickets sales. Alan would report back.

Subject: Addition of a Camera for Loading Dock

- Alan told the Board that we had one remaining slot on our current NVR that could accept an additional camera. The loading dock has a blind spot between two cameras that would be beneficial to cover. Alan would purchase the camera with security savings.

Subject: Restroom Clean Caddy Request

- Troy Sjostrom has requested three Clean Caddies to help deep clean the public restrooms. The Caddy is a self-contained apparatus that has the footprint just larger than a commercial mop bucket and could be stored in the restroom closets. The Board suggested trying one to start with and return with a recommendation for additional purchases.

Subject: Street Light Proposal

- Alan presented a proposal to replace all the streetlights located within the Village with an LED alternative. Over the course of time, many of the lights have become faded. Additionally, some of the light fixtures have been converted to metal halide and some are now utilizing an LED bulb, which produces a different hue as well as brightness. Jennifer made a motion to utilize reserve funds to purchase 55 new streetlight fixtures, not to exceed \$28k. Sara seconded the motion with all members in favor.

Subject: 2020 Budget

- Alan presented a budget for the 2020 calendar year. Alan reviewed different accounts and how he arrived at the figures. Alan mentioned that the Association usually received tourist development funds for event marketing but that nothing is guaranteed, so some of the actual marketing could end up lower than budget. Kitty made a motion to approve the budget as presented. Sara seconded the motion with all members in favor.
- Kitty made a motion to adjourn the meeting at 4:13pm. Sara seconded the motion with all members in favor. Meeting adjourned.